



11739 Moneta Rd. Moneta, Va 24121 540.297.5558

Donation Request Form

Current Date: _____

Organization Information:

Organization Requesting the Donation (Legal Name) _____

Organization's Address: _____

Organizations City: _____ State: _____ Zip _____

Phone Number: _____ Email: _____

Is your organization 501(c)3 Tax Exempt: Yes _____ No _____

Please attach your IRS Determination Letter or provide your tax-exempt number: _____

Please Provide you Moneta Farm and Home Center Account number or Phone number of the organization or that of a prominent leader of the organization: _____

Please Provide a Copy of your organizations W-9 Form for Tax Purposes

Representative Information:

Name of Organizations Representative:(First and Last) _____

Representative Address: _____

Representee's City _____ State: _____ Zip _____ Phone # _____

Representative email address: _____

Title at Organization: _____ Signature: _____

Request Information:

Name of Event/ Cause _____ Date of Event _____

Brief Description of the project or event (purpose/ goal) please include and attachments if available:

Number of Participants Expected: _____

Type of Donation being requested: Cash _____ Gift Card _____ Other (Explain) _____

If Cash of Gift Card Amount Requested _____ Date Request Needed _____

How will donations or sponsorships be recognized?

Email to: David@monetafhc.com You will be contacted if the request is Granted,