



11739 Moneta Rd Moneta Va, 24121 540.297.5558

Donation Request Policy and Guidelines

Moneta Farm and Home Center strives to support the community cooperatively and professionally. With that a large part of that spirit is supporting the community that supports us. We believe it is important to share our success with our customers as well as the community that we serve. To do so, we provide donations to organizations that align with our funding priorities.

- Education and Youth Development
- Community Growth and Development
- Community Well-being and Safety

All requests for charitable contributions are coordinated and administered by our parent corporation Bolster Hardware, LLC and not the individual stores or departments.

We will review all requests and submit them on the 15th of each month, please submit your requests and information as early as possible and prior to the 15th of each month.

Application Guidelines:

- Requests must align with the aforementioned funding priorities.
- If tax-exempt, organizations must provide proof of 501(c)3 tax-exempt status.
- All requests must be in writing and donation request form fully filled out, requests not on form and in writing will not be considered.
- Requests for events that have already occurred or items that have already been purchased will not be approved.
- If your organization receives a monetary donation, for Tax purposes we ask that you provide a formal letter of acknowledgment to Bolster Hardware LLC.
- We do not fund organizations raising funds for other organizations, we prefer to donate directly.
- We Prioritize community Organizations and so not donate to private citizens and or private events/ causes.

Once you have reviewed the guidelines and completed the Donation Request Form, please send it along with other information to

Email: David@monetafhc.com

Or Mail to:

Bolster Hardware dba Moneta Farm and Home Center

11739 Moneta Rd

Moneta Va 24121

Attn: David Engel

If you Have and questions, please contact David Engel at 540.297.5558



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Donation Request Form

Current Date: _____

Organization Information:

Organization Requesting the Donation (Legal Name) _____

Organization's Address: _____

Organizations City: _____ State: _____ Zip _____

Phone Number: _____ Email: _____

Is your organization 501(c)3 Tax Exempt: Yes _____ No _____

Please attach your IRS Determination Letter or provide your tax-exempt number: _____

Please Provide you Moneta Farm and Home Center Account number or Phone number of the organization or that of a prominent leader of the organization: _____

Please Provide a Copy of your organizations W-9 Form for Tax Purposes

Representative Information:

Name of Organizations Representative:(First and Last) _____

Representative Address: _____

Representee's City _____ State: _____ Zip _____ Phone # _____

Representative email address: _____

Title at Organization: _____ Signature: _____

Request Information:

Name of Event/ Cause _____ Date of Event _____

Brief Description of the project or event (purpose/ goal) please include and attachments if available:

Number of Participants Expected: _____

Type of Donation being requested: Cash _____ Gift Card _____ Other (Explain) _____

If Cash of Gift Card Amount Requested _____ Date Request Needed _____

How will donations or sponsorships be recognized?

Email to: David@monetafhc.com You will be contacted if the request is Granted,